



Digital Transformation is all about
Utilizing your EXISTING tools



Manos Pepis
Managing Director

Digital Transformation is all about Utilizing your EXISTING tools

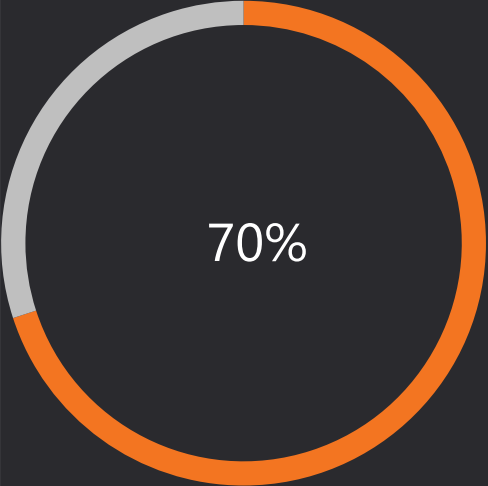
Microsoft Office 365 Usage Statistics

Office 365 Monthly Active Users

November 2015	60,000,000
April 2016	70,000,000
October 2016	85,000,000
April 2017	100,000,000
October 2017	120,000,000
April 2018	135,000,000
October 2018	155,000,000
April 2019	180,000,000
October 2019	200,000,000
April 2020	258,000,000

Microsoft Office 365 Usage Statistics

Office 365 Monthly Active Users



■ Percentage of Fortune 500 companies that have purchased Office 365 in past 12 months

258.000.000

Current number of Office 365 user
in 2020

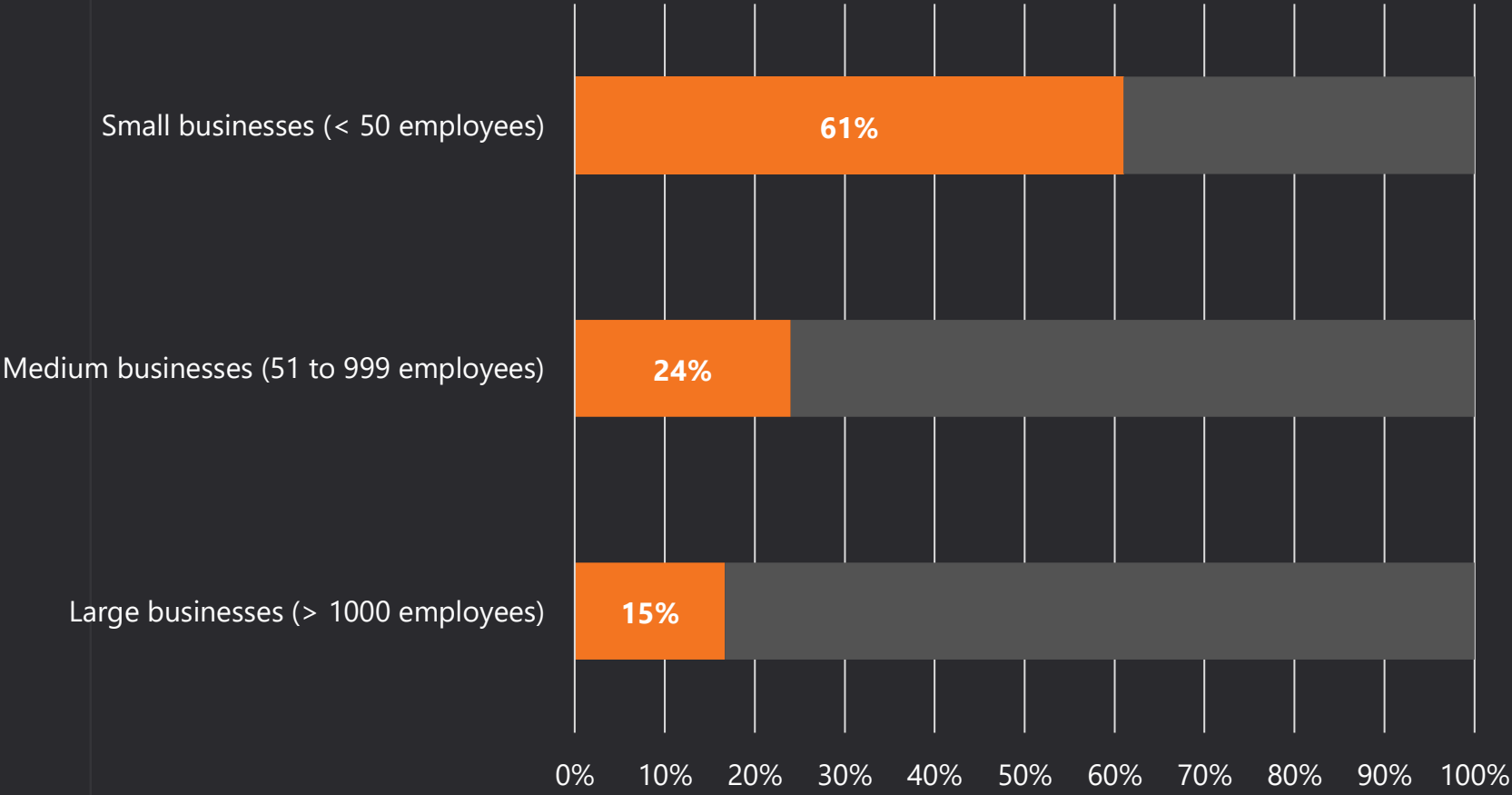
21%

Growth of Office 365 users in
2020



Microsoft Office 365 Usage Statistics

Size of companies that use Office 365



Source: <https://www.thexyz.com/blog/microsoft-office-365-usage-statistics/>

Microsoft Office 365 Usage Statistics

Teams Daily Active Users

75.000.000

Daily active Teams users as of
April 2020

894%

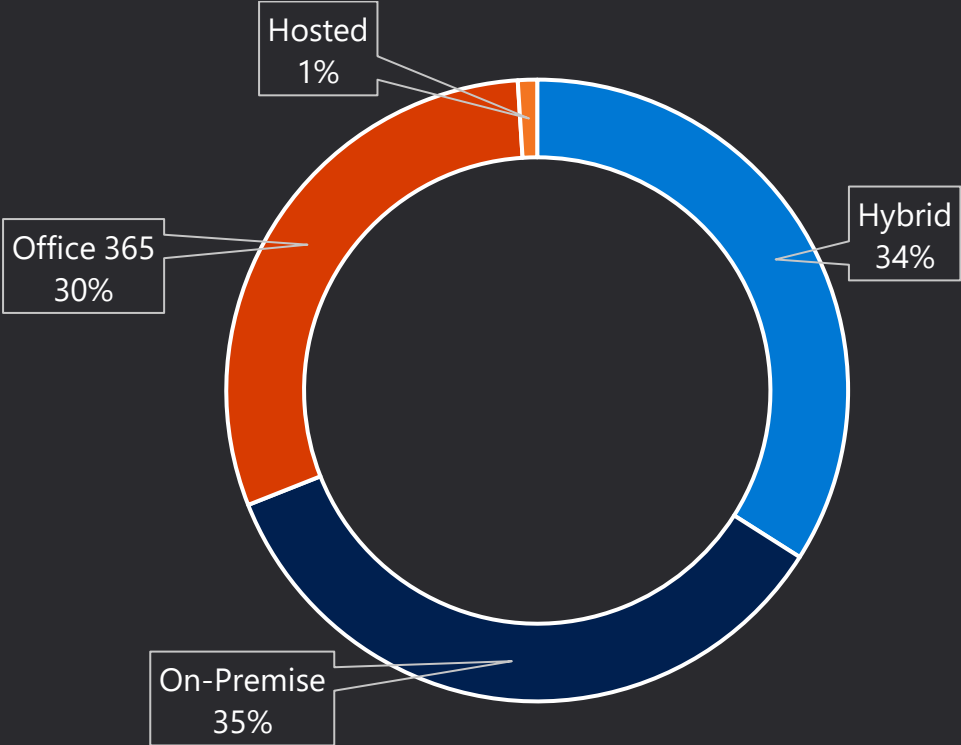
Microsoft Teams growth since the
COVID-19 lockdown began

Microsoft Office 365 Usage Statistics

SharePoint Active Users

190.000.000

SharePoint users worldwide



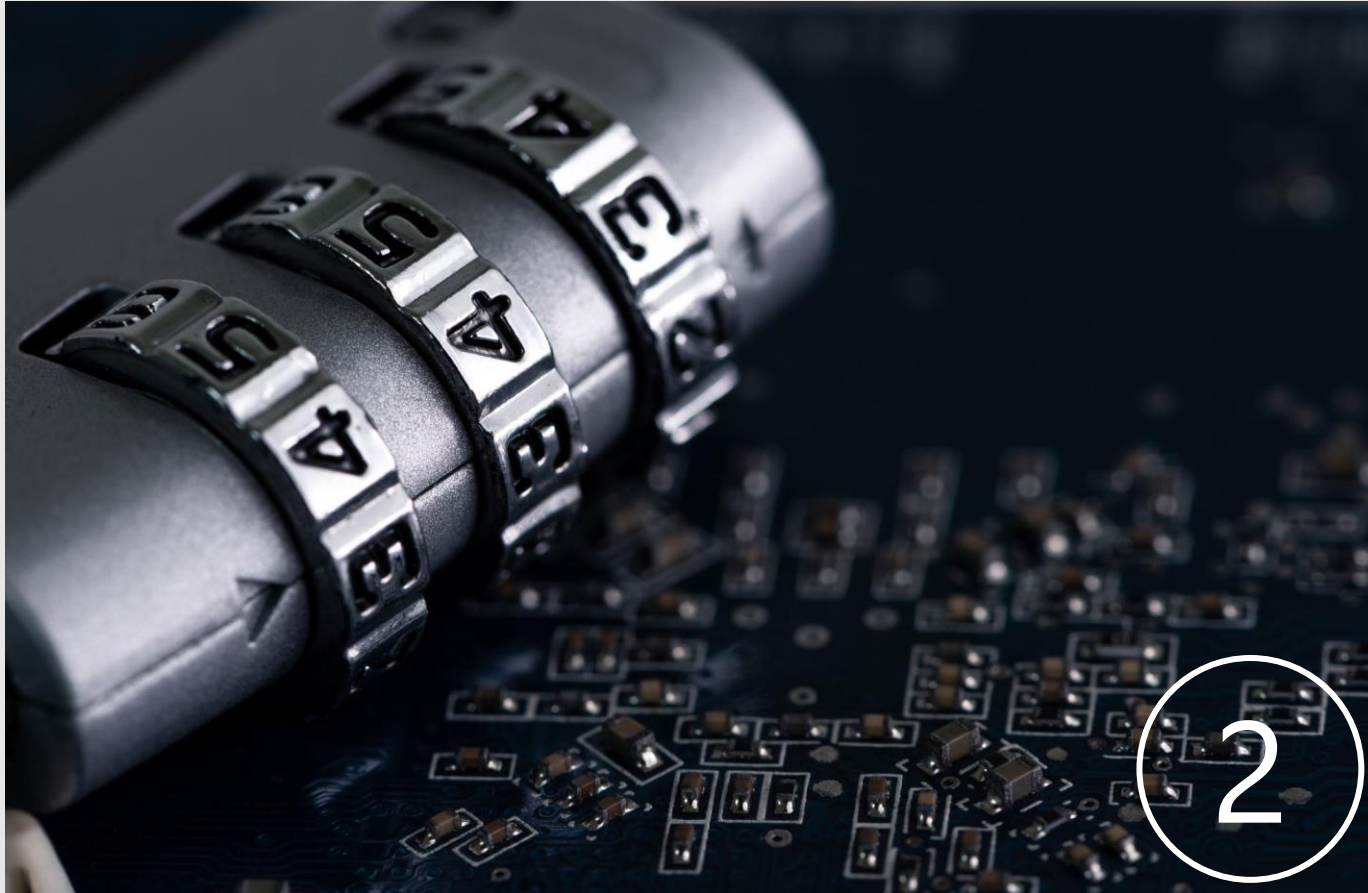
Hybrid On-Premise Office 365 Hosted

Office 365: The journey to digital transformation



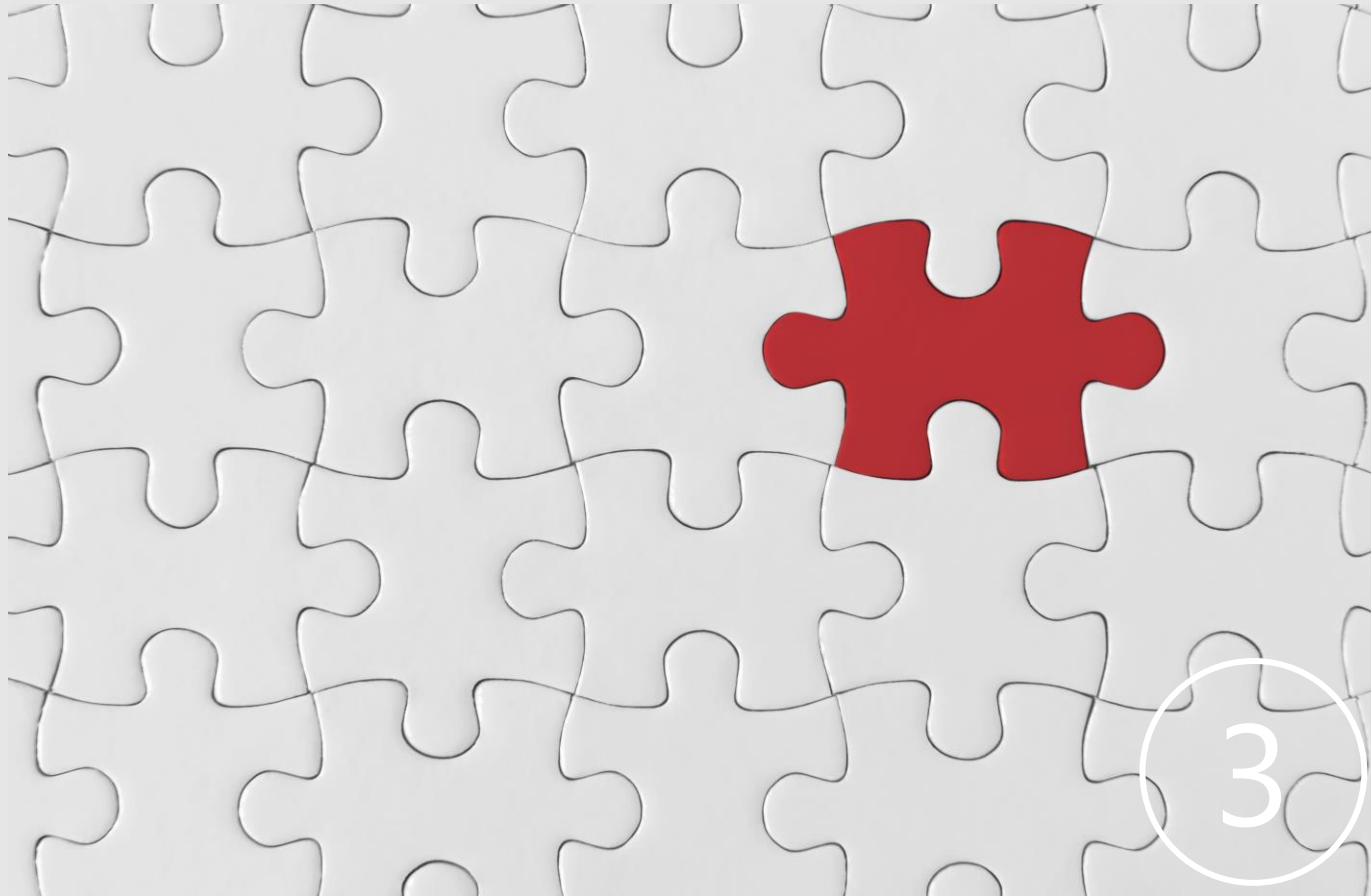
Choose licenses and migrate

Office 365: The journey to digital transformation



**Migrate files, consider security
and compliance**

Office 365: The journey to digital transformation



Discover your productivity apps

3

Office 365: The journey to digital transformation



Adopt collaboration apps

Office 365: The journey to digital transformation



























**Build apps & forms and
automate processes**

Office 365: The journey to digital transformation



Continually improve and learn

Office 365 Ecosystem

Enterprise collaboration	 SharePoint Content-centric collaboration	 Yammer Enterprise & team forum	 Microsoft Teams Chat & video conferencing	 Word Online Content creation & editing	 Excel Online Spreadsheets & reports	Office applications
Project management	 Planner Teamwork management	 To-Do Task management	 Project Online ^S Full-cycle project management	 OneNote Digital notebook	 PowerPoint Presentations	
Emailing	 Exchange Online Hosted email services	 Outlook Online Personal emailing	 Office 365	 PowerApps App development environment	 Flow Workflow builder	Business process automation
	Additional Outlook capabilities	 People Aggregated contact list		 Calendar Schedule management	 Forms Zero-code forms	
File management	 OneDrive Cloud file storage	 PowerBI ^S Analytics & reporting *paid subscriptions for advanced capabilities Interactive data visualization		 Stream Video streaming	 Sway Digital storytelling	Media content
	Search & user profiles	 Delve Content discovery	Instant messaging *will be integrated into Microsoft Teams	 Kaizala Corporate mobile chat	 Bookings Appointment scheduling	

^S Applications that require additional subscription

TEAM CANDI

Partnering with the Best TEAM – TEAM CANDI

Intro

Services

Methodology

Credentials

CANDI - Advanced Business and Digital Solutions is one of the major custom solution providers in Greece. **CANDI** offers a wide array of solutions customized for a range of key vertical and horizontal in the IT industry.

At **CANDI**, we don't like to be considered as just a software house; we believe in becoming your solutions partner. Our approach of **“You think about it, we build it for you”** gives us the perfect mantra for the work we do. Our implementations have benefited organizations in creating the **best solutions** along with major **cost savings**.



Who we are

Partnerships

#1
SharePoint Development
& Modern Workplace
Partner in Greece



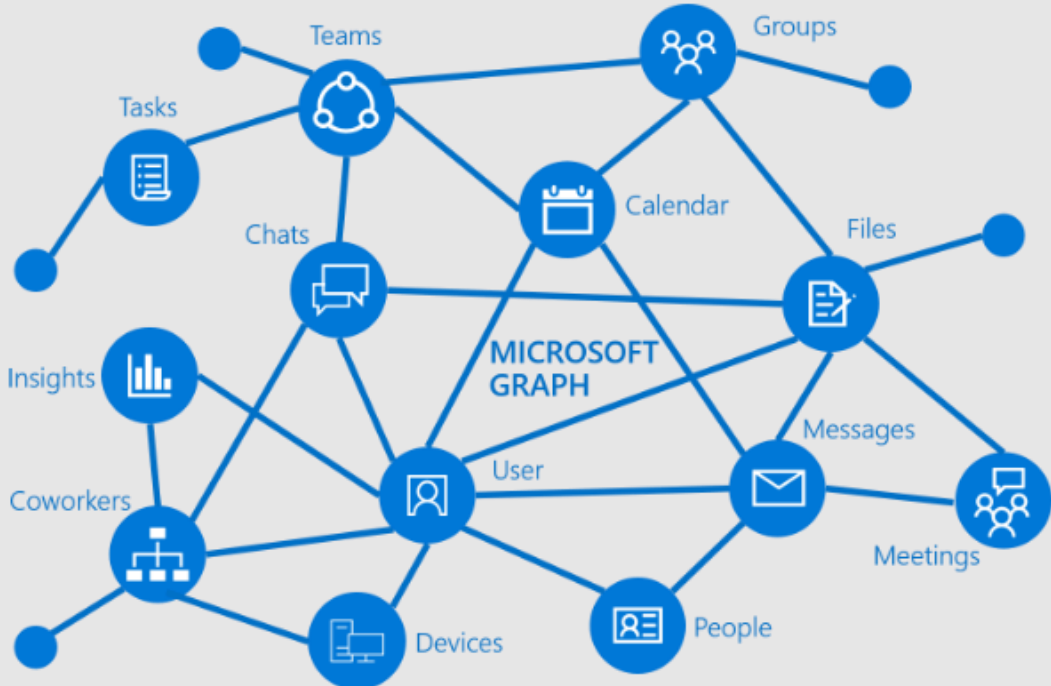
- Gold Data Platform
- Gold Data Analytics
- Gold Windows and Devices
- Gold Application Development
- Silver DevOps
- Silver Datacenter
- Silver Application Integration
- Silver Small and Midmarket Cloud Solutions



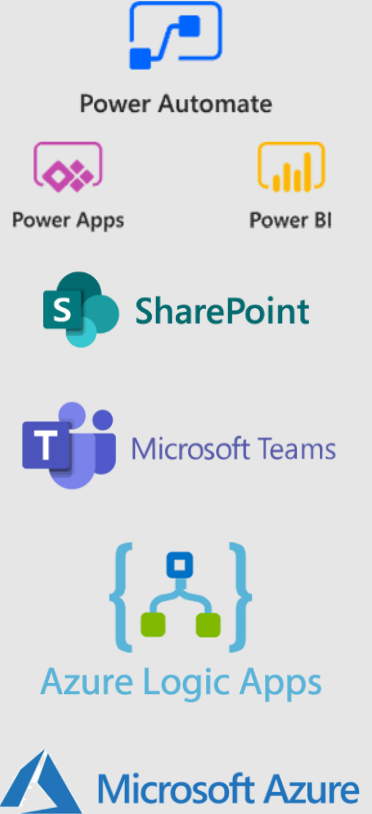
Candi Services

Services Offered

- Advanced Solutions Development
- Mobile Applications
- Modern Workplace
- Consulting / Training / Governance
- AI / IoT
- Architecture / Security

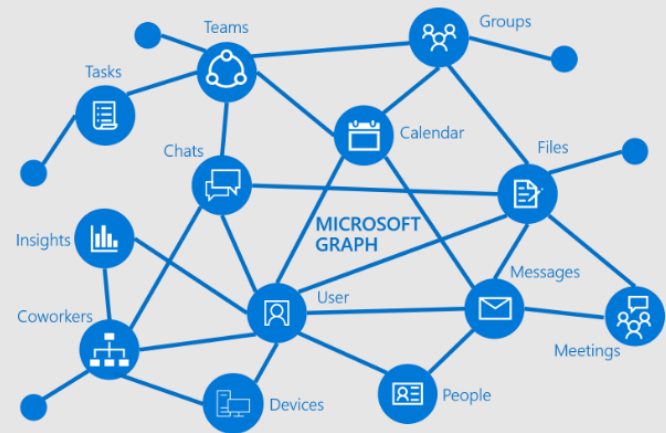
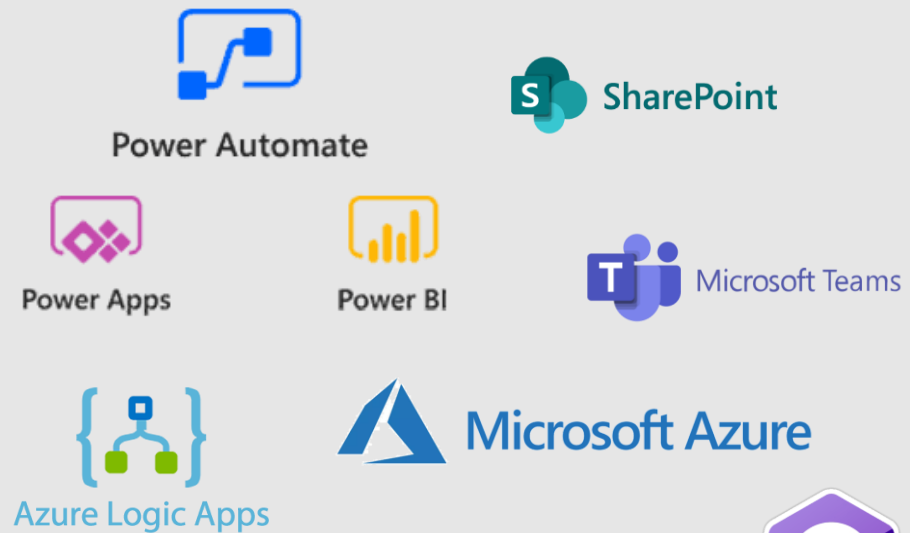


The services we provide, compose the puzzle of a **complete tool kit for your digital transformation**. Microsoft Azure, Office 365, SharePoint, Cognitive Services, AI/ML and many other platforms and advanced technologies together with our knowledge and experience can offer you the power of innovation.



Candi Products & Solutions

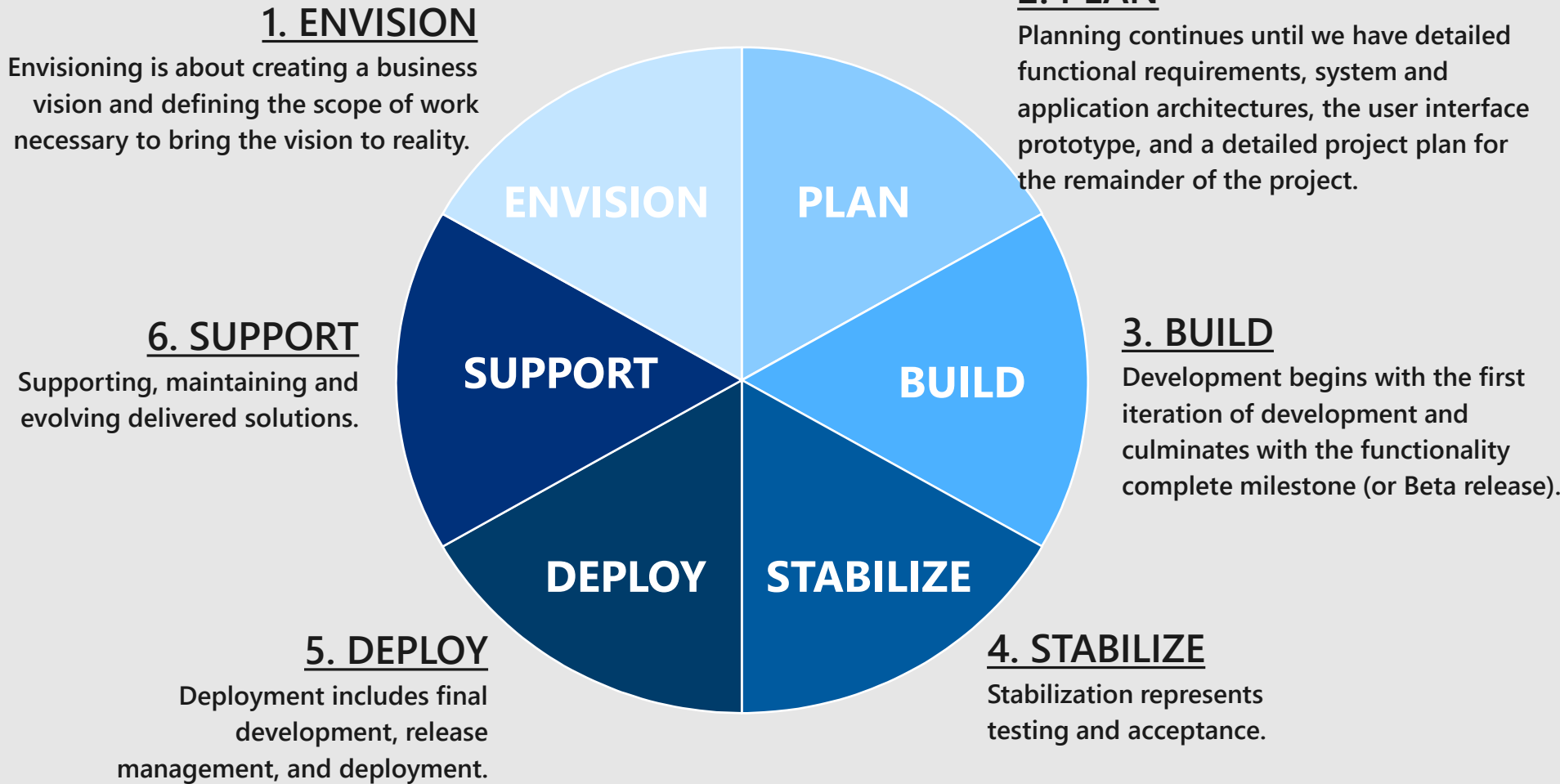
Modern Workplace Solutions Developed by Candi



- Contract Management
- Crisis Communication application
- Purchase Request
- Transportation Management
- What's for lunch
- IT Action Tracker
- Short Meeting Report
- Leave Request
- e-Yacht Management
- Contract Tracking
- IT Ticketing
- Help Desk Tickets

Candi Methodology

Our Approach / Delivery Methodology



Document Approval and Signing

Make process smart and simple.



All	Search by Title: <input type="text"/>								
In Progress	Title	Start Date ↓↑	End Date	Requestor	Status	Created ↓↑			
Completed	approval	05/01/2021	06/01/2021	Panagiota Poulou	In progress	05/01/2021			
	test	23/12/2020	24/12/2020	Panagiota Poulou	In progress	23/12/2020			
	Test	05/01/2021	07/01/2021	Panagiota Poulou	In progress	05/01/2021			
	test pp	04/01/2021	05/01/2021	Panagiota Poulou	In progress	04/01/2021			
	test pp	05/01/2021	06/01/2021	Panagiota Poulou	In progress	05/01/2021			
	tetrstysgrt			Panagiota Poulou	Draft	05/01/2021			

Document Approval and Signing Management is an application that illustrates and manages the process of document Approval and Signing of your organization.

Simplify the process by digitally transforming and customizing the Approval and Signing of documents.

Optimize your document lifecycle for maximum efficiency, all the way from the initial request to the completion of the document approval.

As a result, you can eliminate countless hours of administrative effort through automation and digital signing, while reducing administrative costs.

Document Approval and Signing



Application Highlights

The screenshot displays the CARDI application interface. At the top, it shows 'Request ID: H210127114752' and 'Status: Draft'. Below this is a 'General Info' section with fields for 'Title', 'Requestor' (Panagiota Poulou), 'Start Date', and 'End Date'. A 'Comments' section is also visible. Overlaid on this is a 'Progress Report for: test flow updates02 442'. The report shows a status of 'Completed' and includes a table of actions:

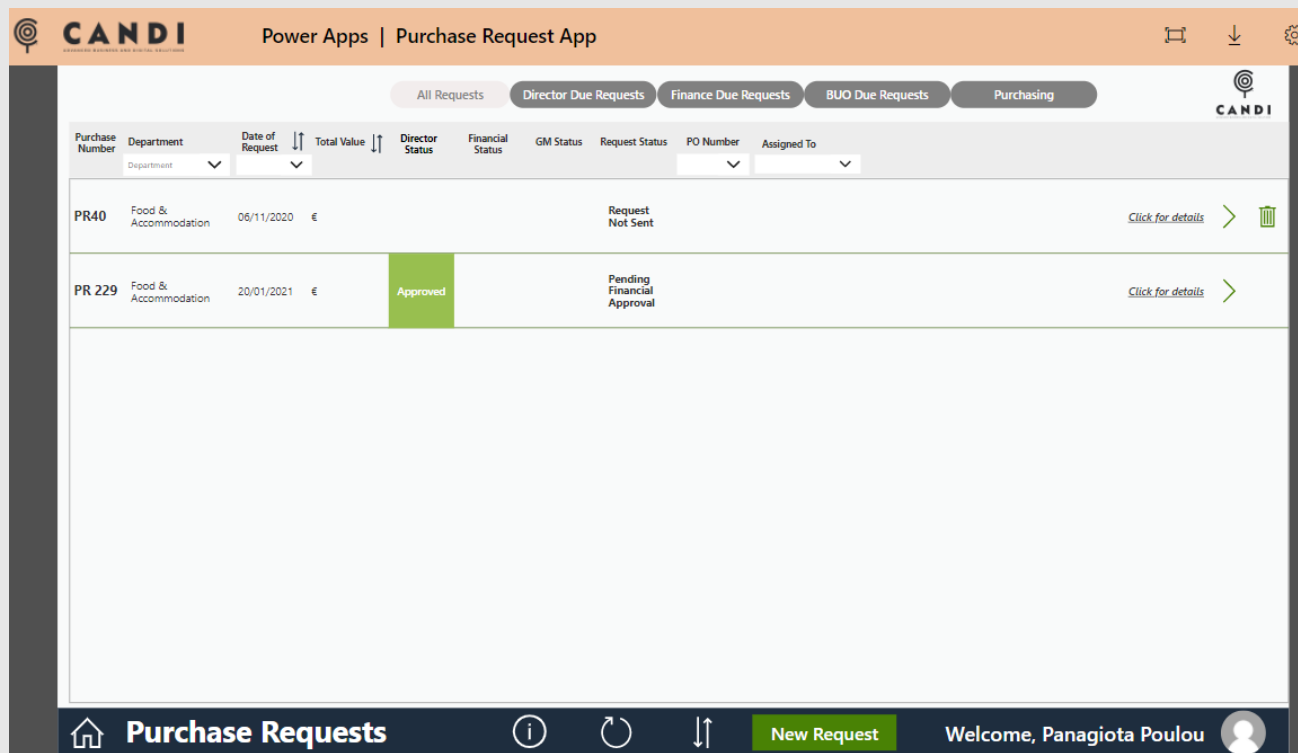
Row Order No	Action Type	Involved users	Status	File	
	Internal Review	1	●	📄	→
	Digital Signature	1	●	📄	→
	Digital Signature	2	●	📄	→
	Internal Review	1	●	📄	→

To the right of the table is a 'Signer' section with columns for 'Signer', 'Type of Signature', and 'Signature Status'. It lists 'BPA-Candi1' with a 'Standard' signature type and 'Completed' status. Below this, there is a field for the email address 'BPA-Candi1@ gr'.

- Application for document management regarding review, approval and digital signature.
- Document management actions: New request, File attachment, Assigning action, set Approver, digital signing request
- Digital Signature is requested from users through **DocuSign** and is returned in a pdf format template
- Master detail tables illustrate all necessary information with the ability to process data content and provide the option for further data management
- Optional BI Reports can be produced
- User-friendly UI

Purchase Request

Make process smart and simple.



The screenshot shows the CANDI Power Apps interface for the Purchase Request App. The header includes the CANDI logo and the text 'Power Apps | Purchase Request App'. Below the header, there are navigation tabs: 'All Requests', 'Director Due Requests', 'Finance Due Requests', 'BUO Due Requests', and 'Purchasing'. The main content area displays a table of purchase requests with columns for Purchase Number, Department, Date of Request, Total Value, Director Status, Financial Status, GM Status, Request Status, PO Number, and Assigned To. Two rows are visible: PR40 (Request Not Sent) and PR 229 (Approved). The bottom navigation bar includes a home icon, 'Purchase Requests', an information icon, a refresh icon, a 'New Request' button, and a user profile icon with the name 'Welcome, Panagiota Poulou'.

Purchase Number	Department	Date of Request	Total Value	Director Status	Financial Status	GM Status	Request Status	PO Number	Assigned To
PR40	Food & Accommodation	06/11/2020	€				Request Not Sent		
PR 229	Food & Accommodation	20/01/2021	€	Approved			Pending Financial Approval		

The Purchase Request application helps you manage internal requests that derive from indicated departments within an organization. Easily manage business processes related to requests for the purchase of goods & services.

Fully customize your Purchase and Expenses process regarding all necessary components such as fields, roles and permissions.

Master detail tables illustrate all necessary information with the ability to process data content and provide the option for further data management.

Power BI Reporting for data gathering, analyzation, manageability and sharing.

Purchase Request

Application Highlights



The screenshot shows the 'Purchase Request App' interface. At the top, there is a header with the Candi logo and the text 'Power Apps | Purchase Request App'. Below the header, the main content area is titled 'General Info' and contains several input fields and controls:

- PR Number:** PR 230
- Date of request:** 27/01/2021
- Employee name:** Panagiota Poulou
- Department:** Food & Accommodation
- Comments:** A large text area for entering comments.
- Director:** Christos Kallioras
- Financial Officer:** Tereza Kaparakou
- General Manager:** Giorgos Michailou
- Limit:** 2000
- Send Request:** A toggle switch currently set to 'No'.
- Workflow Status:** A numeric input field containing '0'.

On the right side of the form, there is a vertical sidebar with the following controls:

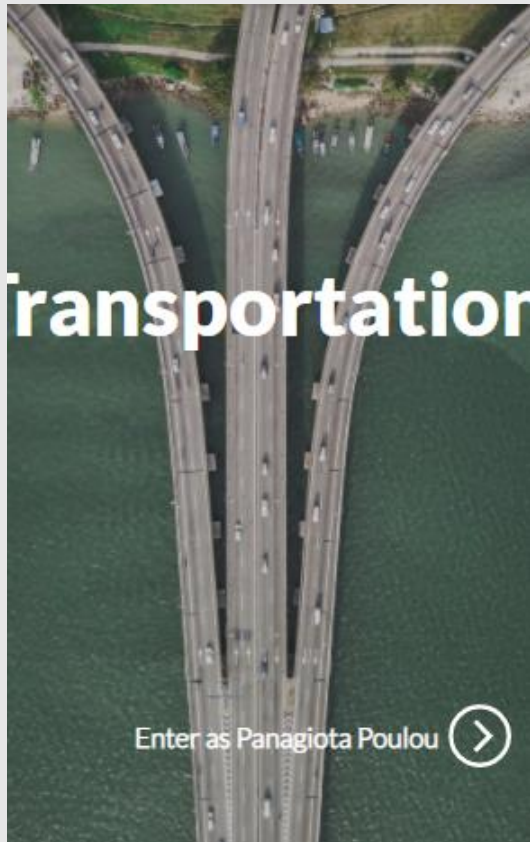
- Show Expense Approvals:** A toggle switch currently set to 'Yes'.
- Next Step:** A button with a right-pointing arrow.
- Cancel:** A button with a left-pointing arrow.

At the bottom of the screen, there is a dark navigation bar with a home icon, the text 'Purchase Requests', and a user profile section that says 'Welcome, Panagiota Poulou' next to a profile picture icon.

- Request for expenses application that sends request for approval to the Director, Financial Officer and General Manager
- Ability of view of all the Requests including Director, Finance and BUO due requests as well as Purchasing requests
- Real time budget control
- Digital approval process
- Save time by reducing effort created by multiple emails and unmanaged purchase requests
- User-friendly UI
- Simplify approval process within a few basic steps
- Full customization for access and approval rights

Transportation

Make process smart and simple.



Monday	25/01/2021
To Work *	<input type="text" value="08:00"/> ▼
From Work *	<input type="text" value="17:10"/> ▼
Tuesday	26/01/2021
To Work *	<input type="text" value="08:00"/> ▼
From Work *	<input type="text" value="17:10"/> ▼
Wednesday	27/01/2021
To Work *	<input type="text" value="Find items"/> ▼
From Work *	<input type="text" value="Find items"/> ▼
Thursday	28/01/2021

Transportation application gives the opportunity to help employees make their transit from and off to work easier and more accessible.

- User-friendly UI
- Reservation application through calendar view with all corresponding timetables
- Ability for choosing reservation among one or multiple dates
- Detailed and aggregated weekly report with timetable analysis that can be easily shared with the equivalent departments
- Easily integrated application with Microsoft SharePoint

What's for lunch

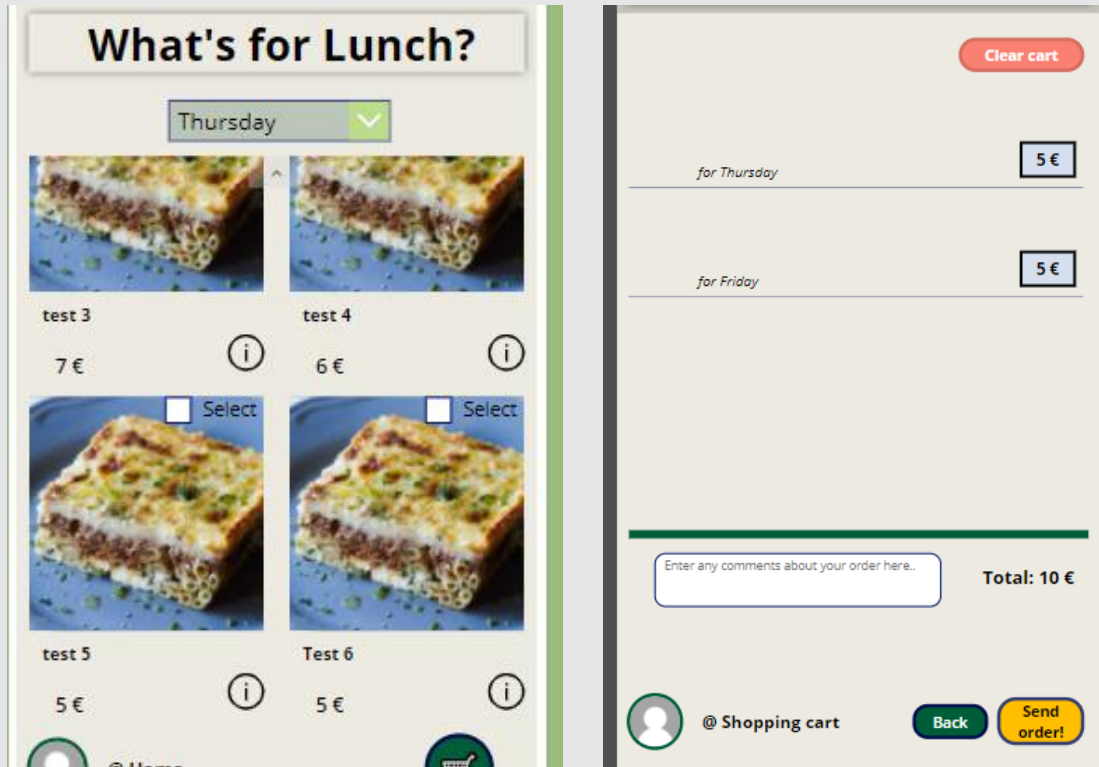
Make process smart and simple.

Intro

Services

Methodology

Credentials

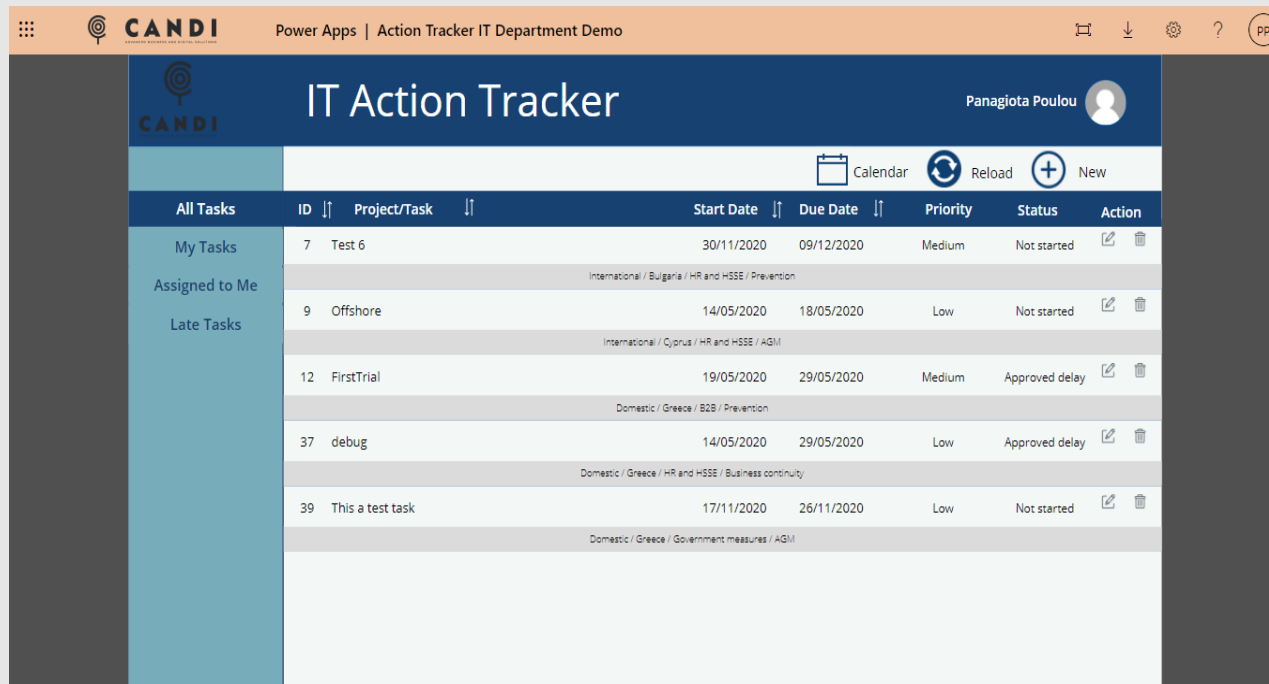












What's for Lunch application promotes Lunch reservation and scheduling for the employees of an organization.

- Pre-ordering and reservation features
- Variety of daily dishes
- Capacity for administrator to edit weekly menus and daily dishes
- Time Restrictions for daily orders
- Capacity for users to change daily or weekly selections
- User-friendly UI

Action Tracker

Make process smart and simple.



ID	Project/Task	Start Date	Due Date	Priority	Status	Action
7	Test 6	30/11/2020	09/12/2020	Medium	Not started	 
International / Bulgaria / HR and HSSE / Prevention						
9	Offshore	14/05/2020	18/05/2020	Low	Not started	 
International / Cyprus / HR and HSSE / AGM						
12	FirstTrial	19/05/2020	29/05/2020	Medium	Approved delay	 
Domestic / Greece / B2B / Prevention						
37	debug	14/05/2020	29/05/2020	Low	Approved delay	 
Domestic / Greece / HR and HSSE / Business continuity						
39	This a test task	17/11/2020	26/11/2020	Low	Not started	 
Domestic / Greece / Government measures / AGM						

Action Tracker is a Project Management application for Task assignment facilitation.

Improve your Project Portfolio Management.

Optimize your data management through Master detail tables.

Power BI Reporting for data gathering, analyzation, manageability and sharing.

Agility regarding task management organization.

Increase productivity and flexibility of work.

Action Tracker

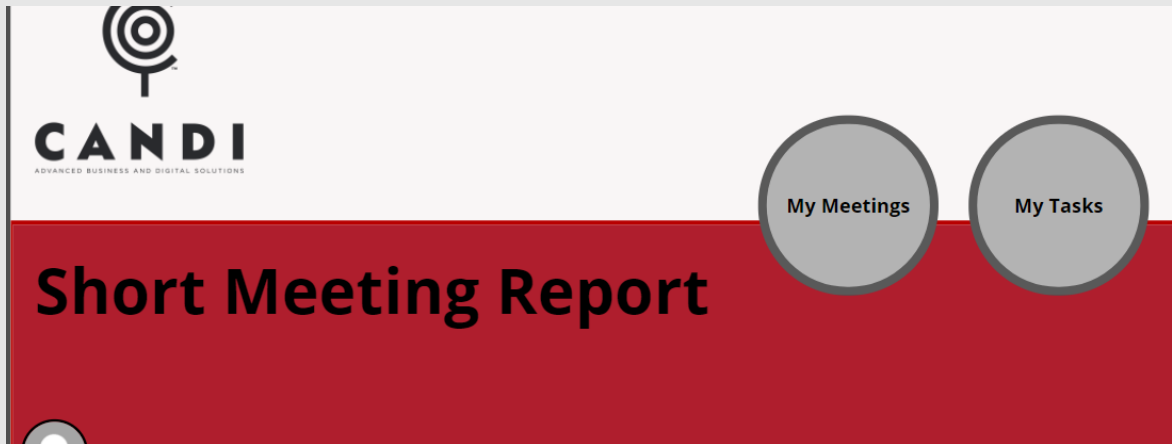
Application Highlights

A screenshot of the 'IT Action Tracker' application interface. The top bar shows the 'CANDI' logo and 'Power Apps | Action Tracker IT Department Demo'. The main header is 'IT Action Tracker' with a user profile for 'Panagiota Poulou'. Below the header, there are tabs for 'Task Details' and 'Deliverable'. The form contains several fields with dropdown menus: 'Project/Task', 'Division', 'Business Unit', 'Project Owner', 'Partner', 'Scope', 'Task Owner', 'Budget', 'IT Budget' (with a toggle switch set to 'No'), 'Priority' (set to 'Find items'), 'Type', 'BU Owner', and 'Opex/ Capex' (set to 'Find items').

- Project Management Application tool for creating and assigning tasks.
- Follow up on tasks based on due dates.
- Capacity of creating tasks with the desirable characteristics.
- Availability of Prioritization as per Task.
- Calendar view of tasks assigned on each user.
- Digital approval process.
- User-friendly UI.
- Simplify approval process within a few basic steps.
- Full customization for access and approval rights.

Short Meeting Report

Make process smart and simple.



Short Meeting Report is a tool designed to easily create in-meeting notes and delegate action tasks.

Project managers and team leaders can benefit from quick and easy management of meetings.

Standardize your processes with an application like Short Meeting Report.

Ensure continuity for the distribution of notes.

Short Meeting Report

Application Highlights



The screenshot shows the 'Short Meeting Report' application interface. On the left is a red vertical sidebar with four white icons: a refresh icon, a document icon, a home icon, and a user profile icon. The main content area features a search bar with the placeholder text 'Search title, external participants, company' and a 'View: All' button. Below the search bar is a table with the following data:

Title	Meeting date	Participants	Company
Internal meeting	29/10/2020	Christos Kallioras , Tereza Kaparakou , Manos Papis ,	Candi
Test ALL NOT Included	17/12/2020	Tereza Kaparakou , Giorgos Michailou ,	MIRASOFT
Test ALL NOT Included	25/12/2020	Thanasis Dadakaridis , Savvas Bourdoupas ,	MICROMICRO

At the bottom of the interface, there is a breadcrumb trail: 'Short Meeting Report > My Meetings'.

- See meeting details through master tables.
- View the list of participants.
- Ability to take notes.
- Ability of file attachments.
- Confidentiality options.
- Capacity of external participants.
- Location of meeting.
- Quick Report capacity and share with participants.
- Create Planner tasks based on what has been discussed.

Leave Request

Make process smart and simple.



Apply for your Leave Request simple and easy.

Manage your personal and team Leave Requests with Leave Request application.

Decide on your Team's Leave Requests through a Digital approval process.

Manage and view any Leave Request with the assistance of a unified calendar.

Track leave status, company holidays and leave balance.

Leave Request

Application Highlights



REQUEST → LEAVE New request + Create Request

My Leave Requests

Select the type of leave you plan to take:

My Leave Balance

Company Holidays

About

Log out

Select dates:

*From:

*To:

Submit request to:
Tasos Chatzikonstantino [Change](#)

About your leave:

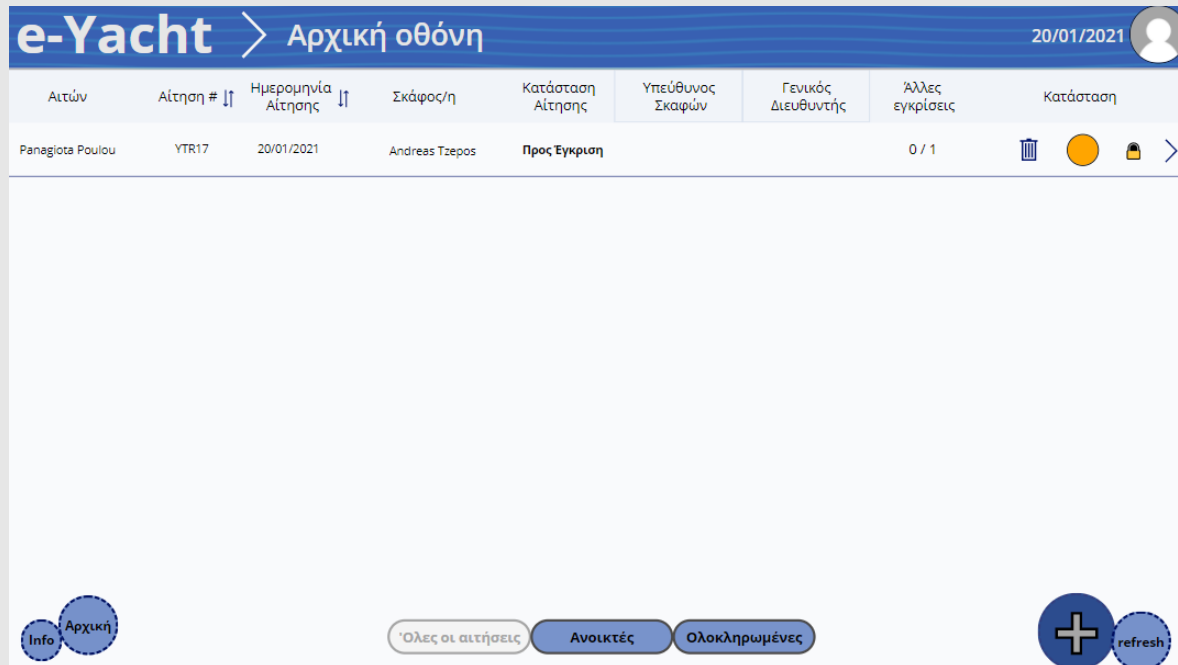
*Title:

Detail:

- Submit a leave request as an employee (vacation, sick leave, floating holiday, jury duty, bereavement).
- Decide on your team's leave requests as a manager.
- User-friendly UI for creating quick and easy Leave Requests.
- Better utilization of your data through Master detail tables.
- Monitor your Leave Request status as an employee.
- Monitor your team's Leave Requests statuses as a manager.

e-Yacht

Make process smart and simple.



The screenshot shows the e-Yacht application interface. At the top, there is a blue header with the e-Yacht logo, the text 'Αρχική οθόνη', the date '20/01/2021', and a user profile icon. Below the header is a table with the following columns: Αιτών, Αίτηση #, Ημερομηνία Αίτησης, Σκάφος/η, Κατάσταση Αίτησης, Υπεύθυνος Σκαφών, Γενικός Διευθυντής, Άλλες εγκρίσεις, and Κατάσταση. The table contains one row with the following data: Αιτών: Panagiota Poulou, Αίτηση #: YTR17, Ημερομηνία Αίτησης: 20/01/2021, Σκάφος/η: Andreas Tzepos, Κατάσταση Αίτησης: Προς Έγκριση, Υπεύθυνος Σκαφών: (empty), Γενικός Διευθυντής: (empty), Άλλες εγκρίσεις: 0 / 1, Κατάσταση: (empty). Below the table, there are several buttons: 'Info Αρχική', 'Όλες οι αιτήσεις', 'Ανοικτές', 'Ολοκληρωμένες', a plus sign button, and a 'refresh' button.

Αιτών	Αίτηση #	Ημερομηνία Αίτησης	Σκάφος/η	Κατάσταση Αίτησης	Υπεύθυνος Σκαφών	Γενικός Διευθυντής	Άλλες εγκρίσεις	Κατάσταση
Panagiota Poulou	YTR17	20/01/2021	Andreas Tzepos	Προς Έγκριση			0 / 1	

E-Yacht is an application for boat reservation activities.

Simplify processes by using digital approval.

Monitor your reservation request status as a requestor.

Manage your assigned requests statuses as an approver.

Save time by reducing effort created by multiple emails and unmanaged reservation requests.

e-Yacht > Νέο Αίτημα > Βήμα 1ο, Αίτηση 20/01/2021

Αναγνωριστικό Αίτησης: YTR17
* Τίτλος: Approval
Αιτών: Panagiota Poulou
Ημερομηνία Αίτησης: 20/01/2021
* Σκάφος/η: Andreas Tzepos
Κατάσταση: Προσχέδιο

* Σχόλια/Παρατηρήσεις: please for your approval

Υπεύθυνος Σκαφών Αναψυχής: Tereza Kararakou
Γενικός Διευθυντής: Candiverse

Επισυναπτόμενα Αρχεία: There is nothing attached. Attach file

Επόμενο Βήμα (Next Step)
Προηγούμενο Βήμα (Previous Step)
Αποθήκευση ως Πρόχειρο (Save as Draft)
Αποστολή αίτησης (Submit Request)
Άκυρο (Cancel)

- Approval flow for boat reservation activities.
- Draft versioning availability before submission.
- Master detail tables illustrate all necessary information with the ability to process data content and provide the option for further data management.
- Optional BI Reports can be produced.
- User-friendly UI.
- Digital approval process.
- Simplify approval process within a few basic steps.
- Full customization for access and approval rights.

Contract Tracking

Make process smart and simple.



Contract Id	Type of Contract	Department	Priority	Start Date	End Date	Date of Request
AB_01_123	AMENDMENT	EXPLORATION	Normal	11/09/2020	30/09/2020	11/09/2020
7 Title : Contract_1 / Created by : Maria Liapi						
EF_012345	TIME EXTENSION	MAINTENANCE	Expedited	11/09/2020	12/10/2020	11/09/2020
4 Title : Demo / Created by : Maria Liapi						
12345	INITIAL CONTRACT	CSR	Normal	11/09/2020		11/09/2020
7 Title : test contract / Created by : Tereza Kaparakou						
5678	TIME EXTENSION	PRODUCTION	Urgent	16/09/2020		16/09/2020
6 Title : Test Flag / Created by : Maria Liapi						
M_L_18	TERMINATION	CSR	Normal	18/09/2020		18/09/2020
1 Title : due dates test / Created by : Maria Liapi						
	AMENDMENT		Urgent			18/09/2020
1 Title : test true false / Created by : Maria Liapi						
			Urgent			18/09/2020
1 Title : Demo FCS / Created by : Maria Liapi						

- A simple way to gather your contracts all in one place.
- User-friendly UI.
- Quickly review and finalize your contracts through a unified view via master detail tables.
- Follow up on late contracts based on due dates.
- Get notifications on prioritization and due dates.
- Monitor your contracts financial health.
- Time and cost effectiveness by reducing time consumption.

Contract Tracking

Application Highlights

The screenshot shows a web application interface for contract tracking. At the top, there are two tabs: 'Initialize' and 'Procurement', with 'Procurement' being the active tab. Below the tabs, there is a 'Priority' dropdown menu set to 'Expedited' and a text field for 'Contract Link' containing a URL. To the right of the priority dropdown, it says 'Max days to Review And Amend: 2 Max days to finalize: 5'. Below this, there is a table with three columns: 'Path', 'Review and Amend Contract', and 'Finalize Contract'. The table lists various departments with toggle switches for each column. An 'Attachments' section is visible on the right, showing a file named 'Test.docx' with an 'Attach file' button.

Path	Review and Amend Contract	Finalize Contract
Contract Coordinator	<input type="checkbox"/> No	<input type="checkbox"/> No
Environmental	<input type="checkbox"/> No	<input type="checkbox"/> No
HR	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Finance and Tax	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
Legal	<input type="checkbox"/> No	<input type="checkbox"/> No

- Contract management and registration.
- Initialization and procurement of contracts.
- Prioritization.
- Contract Coordination.
- Costs centers effectiveness.
- Strong R.O.I.
- User-friendly UI.

IT Ticketing

Make process smart and simple.



Hello Panagiota Poulou, How can I help you?

- Something is Broken (INC)
- I want to request something (Request)
- I have a huge tech idea (Change Request)

IT Ticketing > Create new Ticket Cancel Submit

Create and manage your IT Tickets using a flexible and customizable application.

Raise your tickets regarding an Incident, an IT Request or a Change Request.

Easily monitor, assign and prioritize your tickets to drive service desk efficiency.

Automate your IT Ticketing process for maximum efficiency.

Eliminate countless hours of administrative effort through ticket handling.

IT Ticketing

Application Highlights



How can I help you? I want to request something (Request) ▼

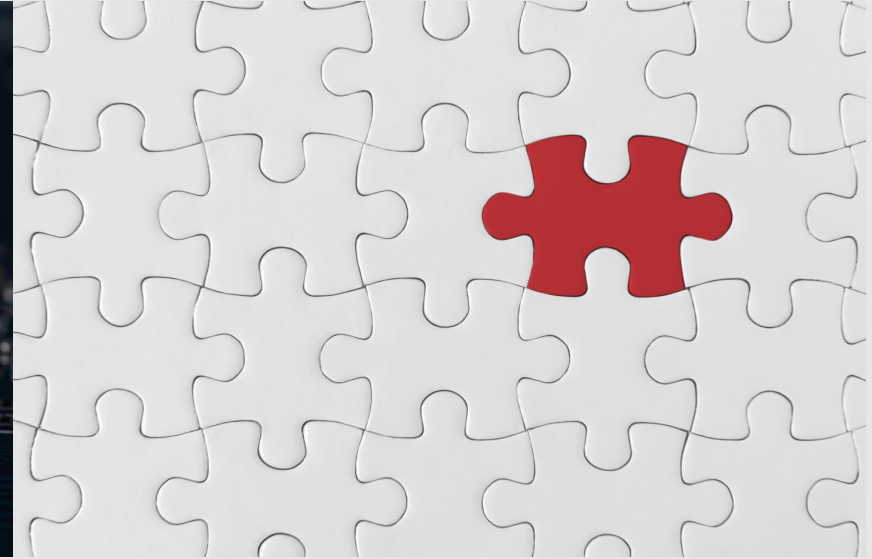
Requestor Panagiota Poulou Category

Description ▼
Enter a brief description of the case here.
Details will help an IT resolve your issue faster (max. 250 characters).

Assign To ▼ Status

Create new Ticket Cancel

- Simple and easy way to create a new Incident, Request or a Change Request with IT Ticketing application.
- Monitor your tickets with a unified view through master detail tables.
- User-friendly UI.
- Optional BI Reports can be produced.
- Ticket categorization.
- Ticket Prioritization.
- Draft versioning availability before submission.



Digital Transformation is all about Utilizing your **EXISTING** tools





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